

West Oxfordshire Sailing Club



All West Oxfordshire Sailing Club (WOSC) Members

December 2017

Data Protection Privacy Statement

From 25th May next year the Data Protection Act 1998 is being replaced by the General Data Protection Regulations (GDPR). These regulations increase the controls on how personal data held on individuals is collected, stored, protected and used. Under the new GDPR, WOSC has a duty to tell you what details we collect and how they are used. Set out below are the details of these:

<p>What information is collected as a member when you join?</p> <p>Applies to: Family (Main member only) Adult Senior Honorary Country</p>	<p>To enable us to contact you for the purpose of running and administering WOSC we collect the following:</p> <ol style="list-style-type: none"> 1. Title 2. Surname 3. Forename(s) 4. Address & postcode 5. Telephone number(s) (mobile and home) 6. Email address (voluntary) 7. No of cars in your family 8. Type of boat, sail number and class, including canoes and windsurfers owned 9. Duty preferences 10. Special skills you can offer to the club 11. Sailing related skills and experience 12. Statement that you agree to abide by the WOSC rules
<p>What second member information is collected if you join as a family member?</p>	<p>For family membership only we collect the following for the second member</p> <ol style="list-style-type: none"> 1. Title 2. Surname 3. Forename(s) 4. Address & postcode 5. Telephone number(s) (mobile and home) 6. Email address (voluntary) 7. Duty preferences 8. Summary of any special skills you have
<p>Where applicable what information is collected for your children if you join as a family member?</p>	<p>We collect the following information for your children:</p> <ol style="list-style-type: none"> 1. Title 2. Surname 3. Forename(s) 4. Date of Birth – for Junior Sailing purposes

How is it collected?	Via the online application or completion of the paper application form.
How is the information updated?	All members are required to verify their personal information annually at renewal time. All members can directly amend their personal information at any time through the website.
How it is used?	Your personal information is used: <ol style="list-style-type: none"> 1. Address & postcode - for WOSC Mailing 2. Email address (voluntary) - for notifications 3. Telephone number(s) - for WOSC contact and duties 4. No of cars in your family – for car passes 5. Boats or canoes owned – for berth purposes 6. Summary of any special skills you have – to assist in the running of the club 7. Duty preferences – to assist in the running of the club 8. Date of birth (children) for Junior sailing compliance
Who will it be shared with?	No personal information is shared with any third party
Identity and contact details of the data controller	The data controller is: The Honorary Secretary West Oxfordshire Sailing Club Stanton Harcourt Road Stanton Harcourt WITNEY OX29 5AD
Retention period	We delete your records 36 months after you leave WOSC.

By joining WOSC and providing your and if applicable family information you are giving consent to be contacted by post, telephone and email (if provided) for the purposes of fulfilling your membership, the administration and running of WOSC.

If you have any queries about the personal information we hold on you please contact the Honorary Secretary – Michael Bellew at secretary@wosc.org.uk